



Grants Pass Family YMCA Youth & Facility Support Specialist

Job Title: Youth & Facility Support Specialist
FLSA Status: Non-exempt
Reports to: Sports and Family Prg. Director
Leadership Level: Leader

Job Code:
Job Grade: H2
Revision Date: 04/28/2025
Primary Function/Department: Family Programs

POSITION SUMMARY

The Youth & Facility Support Specialist supports the work of the Y, a leading nonprofit organization committed to strengthening the community through youth development, healthy living, and social responsibility. This role ensures a safe, welcoming, and clean environment for youth and members during evening hours on Fridays, Saturdays, and holidays. The specialist acts as a peacekeeper and positive presence, engaging with children and youth in the gym and hallways, facilitating safe socialization, and maintaining facility cleanliness. Working under general supervision, the Youth & Facility Support Specialist fosters a sense of belonging and community for all members.

OUR CULTURE

We are a powerful association of men, women and children joined together by a shared commitment to nurturing the potential of kids, promoting healthy living and fostering a sense of social responsibility. We believe that lasting personal and social change can only come about when we all work together to invest in our kids, our health and our neighbors. That's why, at the Y, strengthening community is our cause. Every day, we work side-by-side with our neighbors in 10,000 communities to make sure that everyone, regardless of age, income or background, has the opportunity to learn, grow and thrive.

ESSENTIAL FUNCTIONS

- Youth Engagement and Supervision:** Acts as a peacekeeper and positive staff presence for children and youth in the gym and hallways, promoting safe and respectful socialization. Engages in light sports play or activities as needed to build rapport and encourage participation, fostering a fun and inclusive environment.
- Member Interaction and Community Building:** Greets members warmly and makes them feel welcome, creating a sense of belonging. Acts as a liaison between youth, members, and staff, facilitating communication and addressing concerns to enhance the community experience.
- Facility Cleanliness and Maintenance:** Cleans up messes, such as water and food spills on hallway floors, to maintain a safe and tidy environment. Reports maintenance needs to the Sports and Family Director to ensure facilities meet YMCA standards.
- Communication and Coordination:** Carries a radio to maintain clear and consistent communication with other staff members, ensuring effective coordination during evening and holiday shifts. Responds promptly to staff directives and member inquiries.

LEADERSHIP COMPETENCIES

- Developing Self & Others
- Inclusion

WORK ENVIRONMENT & PHYSICAL DEMANDS

- The employee must have sufficient strength, agility, and mobility to engage in light physical activities with youth, clean messes, and move around the facility in indoor and outdoor settings
- The employee is frequently required to stand, walk, and communicate effectively with youth, members, and staff, including via radio
- The employee must occasionally lift and/or move up to 50 pounds (e.g., cleaning supplies or sports equipment)
- Specific vision abilities required include close vision, distance vision, and the ability to adjust focus

QUALIFICATIONS

- Experience working with youth in recreational or community settings preferred
- Strong interpersonal and communication skills to engage with diverse youth and members
- Ability to remain calm and act as a peacekeeper in dynamic or challenging situations
- Basic knowledge of cleaning procedures
- Commitment to inclusion and compliance with ADA requirements
- Availability to work evenings on Fridays, Saturdays, and holidays
- CPR/AED and First Aid certification preferred or obtained within the required time

SIGNATURE

I have reviewed and understand this job description. I confirm that I have the ability to perform the functions outlined in this position. Reasonable accommodation will be provided to enable individuals with disabilities to fulfill the essential functions of the role. Additionally, I understand that I may be asked to assist in other areas as needed.

Employee's Name

Employee's Signature

Date

Supervisor's Name

Supervisor's Signature

Date